

## Closing Disk Safes

Closing a [Disk Safe](#) will prevent any tasks associated with it from running. You will not be able to browse the [Recovery Points](#) contained within the Disk Safe.

**Note**  
You can close only opened (enabled) Disk Safes.

For the closed Disk Safes, the following actions are available:

- Open
- Detach
- Delete

Follow the instructions below to close a Disk Safe in CDP.

1. Click on "Disk Safes" in the Main Menu to access the "Disk Safes" page.

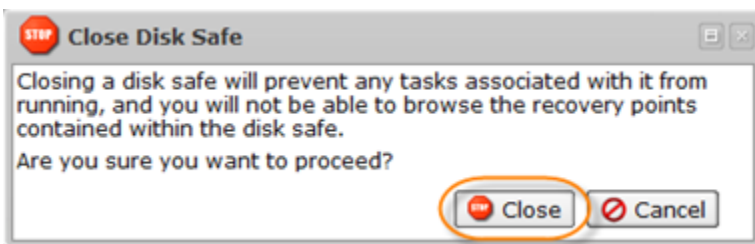
Standard Edition	Enterprise Edition	Advanced Edition
 <p>Standard Edition Main Menu: Dashboard, <b>Disk Safes</b>, Policy, Recovery Points, Task History, Reporting, Configuration.</p>	 <p>Enterprise Edition Main Menu: Dashboard, Volumes, Agents, Groups, Users, <b>Disk Safes</b>, Policy, Recovery Points, Task History, Reporting, Configuration.</p>	 <p>Advanced Edition Main Menu: Dashboard, Groups, Users, <b>Disk Safes</b>, Policy, Recovery Points, Task History, Reporting, Configuration.</p>

2. In the "Disk Safes" list, find the Disk Safe you need and click on the "Close" icon located in the "Actions" column next to the appropriate Disk Safe.

Standard, Advanced Edition																																					
<div style="border: 1px solid #ccc; padding: 5px;"> <span>Open Selected</span> <span>Close Selected</span> <span>Remove Selected</span> <span>Vacuum Selected</span> <span>Bulk Edit</span> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th><input type="checkbox"/></th> <th>State</th> <th>Name</th> <th></th> <th></th> <th></th> <th>All Devices</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>●</td> <td>Disk_Safe_1</td> <td>0</td> <td>0</td> <td>3,6 MB</td> <td>✓</td> <td>QuickLZ</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>●</td> <td>Disk_Safe_2</td> <td>0</td> <td>0</td> <td>3,6 MB</td> <td>✓</td> <td>QuickLZ</td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>●</td> <td>Disk_Safe_3</td> <td>0</td> <td>0</td> <td>3,6 MB</td> <td>✓</td> <td>QuickLZ</td> <td></td> </tr> </tbody> </table>		<input type="checkbox"/>	State	Name				All Devices			<input type="checkbox"/>	●	Disk_Safe_1	0	0	3,6 MB	✓	QuickLZ		<input type="checkbox"/>	●	Disk_Safe_2	0	0	3,6 MB	✓	QuickLZ		<input type="checkbox"/>	●	Disk_Safe_3	0	0	3,6 MB	✓	QuickLZ	
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**Tip**  
 To find a Disk Safe, you can use the Basic and Advanced List Filters. See [Customizing the Disk Safes List](#).

3. After clicking on the "Close" icon, a warning window opens. Confirm your request to close the selected Disk Safe by clicking on "Close."



4. The closed Disk Safe is now marked by a red icon in the "State" column in the "Disk Safes" list.

Standard, Advanced Edition													
<div style="border: 1px solid #ccc; padding: 5px;"> <span>Open Selected</span> <span>Close Selected</span> <span>Remove Selected</span> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th><input type="checkbox"/></th> <th>State</th> <th>Description</th> <th>Location</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>●</td> <td>Marketing</td> <td>c:\marketing</td> <td>Offline</td> <td>Offline</td> </tr> </tbody> </table> <p style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Disk Safe Closed</p>		<input type="checkbox"/>	State	Description	Location			<input type="checkbox"/>	●	Marketing	c:\marketing	Offline	Offline
<input type="checkbox"/>	State	Description	Location										
<input type="checkbox"/>	●	Marketing	c:\marketing	Offline	Offline								

### Bulk Disk Safe Closing

Follow the instructions below to close several Disk Safes at once.

1. Select several Disk Safes by selecting the checkboxes in the first column in the Disk Safes list.

Standard, Advanced Edition																																					
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Enterprise Edition

<input type="button" value="Open Selected"/> <input type="button" value="Close Selected"/> <input type="button" value="Remove Selected"/> <input type="button" value="Vacuum Selected"/> <input type="button" value="Bulk Edit"/>										
<input type="checkbox"/>	State	Name	Agent Name	Volume Name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Devices	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: green;">●</span>	New Lev	My agent	voluev	0	1	3.7 MB		QuickLZ	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: green;">●</span>	Office	My agent	Marketing	0	0	3.6 MB	<span style="color: green;">✔</span>	QuickLZ	<input type="checkbox"/>

2. Click on "Close Selected" located in the "Disk Safes" list toolbar.

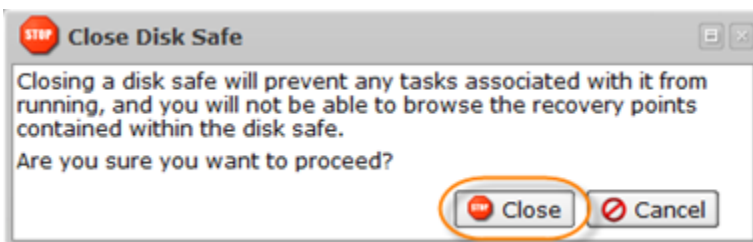
Standard, Advanced Edition

<input type="button" value="Open Selected"/> <input type="button" value="Close Selected"/> <input type="button" value="Remove Selected"/> <input type="button" value="Vacuum Selected"/> <input type="button" value="Bulk Edit"/>										
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<input checked="" type="checkbox"/>	<span style="color: green;">●</span>	Disk_Safe_1		0	0	3,6 MB	<span style="color: green;">✔</span>	QuickLZ	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: green;">●</span>	Disk_Safe_2		0	0	3,6 MB	<span style="color: green;">✔</span>	QuickLZ	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: green;">●</span>	Disk_Safe_3		0	0	3,6 MB	<span style="color: green;">✔</span>	QuickLZ	<input type="checkbox"/>	<input type="checkbox"/>

Enterprise Edition

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3. A warning window will open. Confirm your request to close the selected Disk Safe by clicking on "Close."



4. The Disk Safes in the list are now marked by red icons in the "State" column.

Standard, Advanced Edition

<input type="button" value="Open Selected"/> <input type="button" value="Close Selected"/> <input type="button" value="Remove Selected"/> <input type="button" value="Vacuum Selected"/> <input type="button" value="Bulk Edit"/>										
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<input checked="" type="checkbox"/>	<span style="color: red;">●</span>	Disk_Safe_1	Offline	Offline	Offline	Offline	Offline	Offline	Offline	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: red;">●</span>	Disk_Safe_2	Offline	Offline	Offline	Offline	Offline	Offline	Offline	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<span style="color: red;">●</span>	Disk_Safe_3	Offline	Offline	Offline	Offline	Offline	Offline	Offline	<input type="checkbox"/>

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<input checked="" type="checkbox"/>	<span style="color: red;">●</span>	Office	My agent	Marketing	Offline	Offline	Offline	Offline	Offline	<input type="checkbox"/>

**New in Version 3.14:** You can also close Disk Safes using the "Disk Safes" tab of the Agent "Details" Pane. This screen provides the same functionality as the main "Disk Safes" screen. See more information in [Accessing Agents](#).