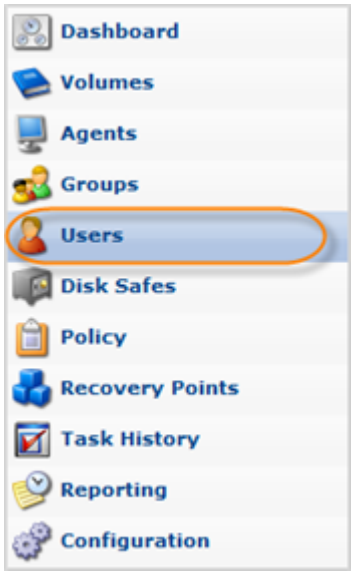
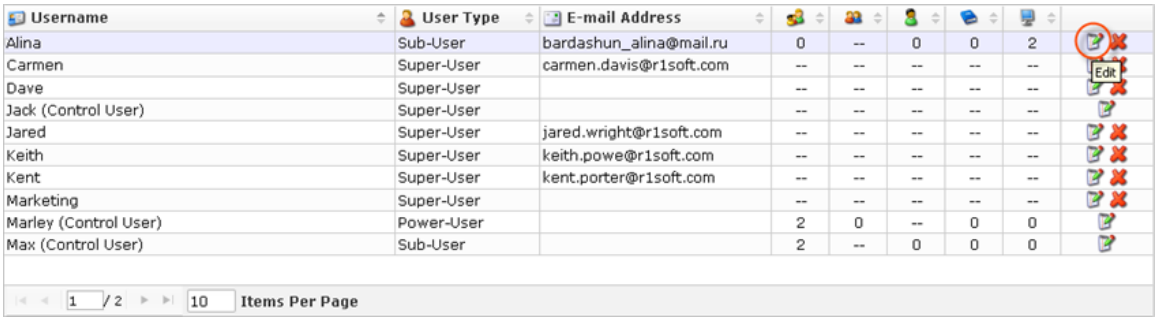
Changing Email

Follow the instructions below to change the User's email in CDP.

1. Click on "Users" in the Main Menu.

Advanced Edition	Enterprise Edition
	

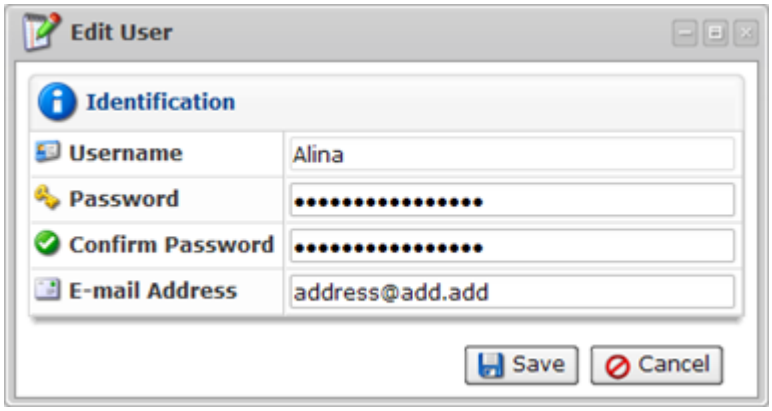
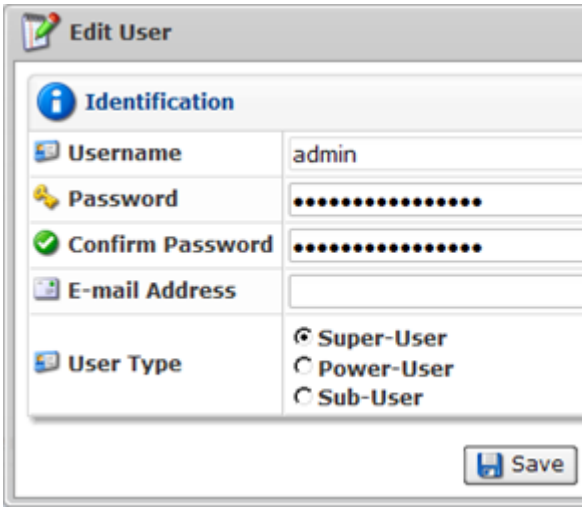
2. In the "Users" list, find the appropriate User and click on the "Edit" icon in the "Actions" column for this User.



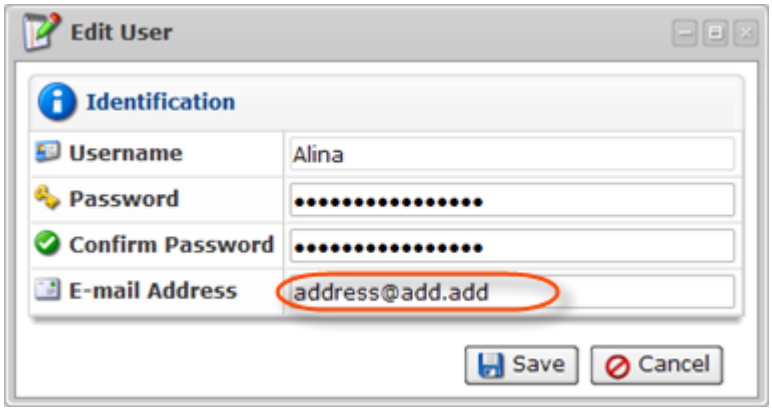
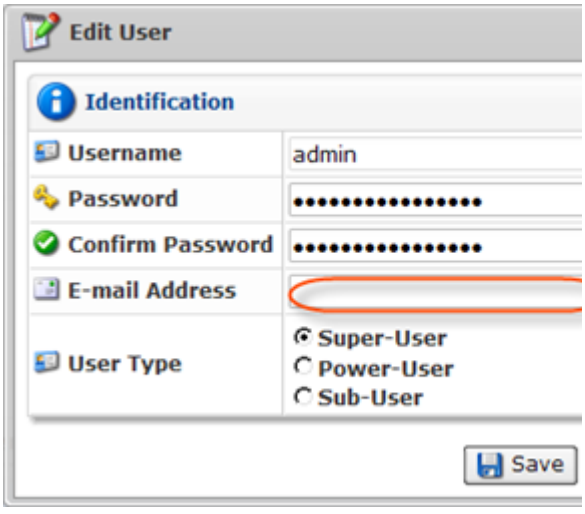
> **Note**
> To find a User, you can use the Basic and Advanced List Filters. See Customizing the Users List.

> **Note**
> Normal Users can see only their Sub-Users. Super Users can see all Users in the system.

3. The "Edit User" window will open.

Advanced Edition	Enterprise Edition
	

4. Type the new email to the "Email" field.

Advanced Edition	Enterprise Edition
	

5. Click on "Save" to save the changes.



> **Note**
> After clicking on "Save" or "Cancel," you are returned to the Users List.